

Report to:	Place Scrutiny Committee
Date of meeting:	20 November 2019
By:	Assistant Chief Executive
Title:	Place Scrutiny Committee future work programme
Purpose:	To review and agree items for the Place Scrutiny Committee's future work programme.

RECOMMENDATIONS: The Place Scrutiny Committee is recommended to:

- 1) Review and agree agenda items for the future Committee meetings, including items listed in the work programme in appendix 1;**
 - 2) Agree topics for Scrutiny Reviews to be included in the Committee's future work programme; and**
 - 3) Review upcoming items on East Sussex County Council's (ESCC) Forward Plan in appendix 4 to identify any issues that may require more detailed scrutiny.**
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1 Background

1.1 The work programme is an important tool in ensuring the correct focus and best use of the Committee's time in scrutinising topics that are of importance to the residents of East Sussex, and the efficient and effective working of the Council. It also provides clarity for those who may be requested to give evidence to the Committee on the issues under review, and the questions the Committee requires answers to.

1.2 Discussion of the work programme provides the Committee with the opportunity to examine topics that it may be of value to scrutinise, and to decide whether further scoping work is required. This provides a basis for deciding the best way of scrutinising a topic, the timescale, and who from the Committee will be involved in carrying out the review work. If there are a number of topics for review, the Committee can determine the priority of the work within the resources available to the Committee.

2 Work programme and future scrutiny reviews

2.1 The Committee is asked to review the items in the work programme contained in appendix 1 of the report and agree the future agenda items and other scrutiny work of the Committee.

2.2 The Committee is asked to consider whether there are any potential topics for future scrutiny reviews, or agenda items for future meetings, that should be included in the work programme. This can include any topics or issues identified through the Committee's work on the Reconciling Policy, Performance and Resources (RPPR) process.

Scrutiny Reviews

Report back from the Climate Change Scoping Board

2.3 The Scoping Board comprised of Councillors John Barnes, Bob Bowdler, Martin Clarke, Pat Rodohan and Stephen Shing have met with Officers to carry out the initial scoping of a potential scrutiny review of Climate Change. The scoping work has focussed on exploring a potential review of the work being undertaken to reduce the Council's greenhouse gas emissions (CO₂e) and the actions needed to achieve a target of net zero emissions as soon as possible or any event by 2050. The Scoping Board recommends that the Committee proceed with a scrutiny review of the actions needed for the Council to become carbon neutral in its own operations.

2.4 The Place Scrutiny Committee is asked to agree whether it wishes to proceed with the scrutiny review. A copy of the draft terms of reference for the review is attached as appendix 2. If the Committee agrees to proceed with a review, the Committee is asked to also agree the following:

- membership of the Review Board;
- chair of the Review Board;
- the scope of the review; and
- the timescale for reporting back to the Committee with the report of the Review Board.

Scrutiny Review of Road Markings

2.5 At the meeting held on 18 September 2019 the Committee agreed to proceed with a scrutiny Review of Road Markings. A copy of the terms of reference for this review is attached for information in appendix 3.

3 Forward Plan

3.1 A copy of the Council's Forward Plan of executive decisions for the period 1 November 2019 to 29 February 2020 is included in appendix 4. The Committee is requested to review the forthcoming items on the Forward Plan to identify any issues that may require scrutiny work. The Forward Plan is revised and published on a monthly basis, and Committee members should regularly review the Forward Plan.

4 Conclusion and reasons for recommendations

4.1 The Place Scrutiny Committee is recommended to agree the agenda items and topics for scrutiny reviews to be included in the future work programme, as described in this report and appendices. The Committee is also recommended to review the Council's Forward Plan of decisions to identify any issues that may require more detailed scrutiny.

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BACKGROUND DOCUMENTS

None.